

Safe Deposit Center LLC

2051 Young Street, Honolulu, Hawaii 96826

Phone: (808) 949-2882

Fax: (808) 356-0473

e-mail: mail@mailboxcenter.com

website: www.mailboxcenter.com

Mailbox RENTAL SERVICE AGREEMENT

DATE: _____ Mailbox# _____

This Rental Service Agreement is to provide mailbox services to the customer at Safe Deposit Center LLC. This agreement made

between (applicant's name) _____, hereinafter referred to as "Applicant", and Safe Deposit Center LLC, hereinafter referred to as "SDC", shall be governed by these terms to which each party agrees:

1. All information provided by the customer is confidential. Information will not be disclosed unless it is for law enforcement purposes, or by order of court or subpoena, or for postal operation purposes. Services of SDC are not be used for illegal purposes and Applicant agrees to use services in accordance with all U.S. Postal regulations.

2. Service fees are due and payable in advance. Notification will be placed in Applicant's box. At cancellation, no pro-ration is calculated and no refund will be paid. A late charge of **\$10.00** will be charged if payment is not received within five (5) days of due date. Services will be terminated at the option of SDC fifteen (15) days after due date and SDC shall not make applicant's mail available without payment. If applicant wishes mail forwarded all required fees must be paid. SDC shall refuse any further mail and handle mail that has already been received in accordance with USPS DMM D042.2.2 regulations.

3. Upon normal termination of services, SDC will forward customer's mail for thirty (30) days, providing that customer pays postage and packaging material fees in advance. A **\$25.00** deposit is required. Applicant may also elect to have mail disposed of.

4. Possession of a mailbox key or combination is considered to be valid evidence that a possessor is authorized to remove mail from such boxes.

5. Customer agrees that the SDC may terminate or cancel this Agreement for good cause at any time by providing customer with thirty (30) days written notice. Good cause shall include, but is not limited to: 1) Failure to pay monies owed to SDC. 2) Use of mailbox inconsistent with this Agreement. 3) Unreasonable volume of mail. Renewal of this Agreement for additional terms shall be at SDC's sole discretion.

6. In a small size box we will accept mail for a maximum of three (3) names for any one account provided that all are residents of the same household. In a medium box we will accept mail for up to five (5) names. In a large box we will accept mail for up to seven (7) names. Each person must fill out a USPS Form 1583 and provide photo ID. If applicant receives more mail then can be placed in a box, SDC reserves the right to require applicant to rent a larger box, or multiple boxes. Applicant further agrees to pick up mail at regular intervals so that mailbox does not become overly full.

7. Applicant agrees to pick up parcel items within forty-eight (48) hours of delivery. Applicant further agrees to have parcels delivered to SDC by only common carrier and no truck line deliveries will be made. Unusually high numbers of parcels may result in higher fees or termination of services. Under no circumstances will hazardous material be delivered to applicant.

8. Customer understands that activity in and around the SDC may be videotaped and that access during off hours may be logged by the use of electronic entry systems. Customer agrees to keep all entry codes confidential.

9. Customer further agrees to protect, indemnify and save harmless the SDC from and against any and all claims, demands and causes of action of any nature whatsoever, and any expense incident to defense by us of any such demand or action arising out of or in connection with customer's use or possession of a postal box and including, without limitation, all demands, claims and causes of action for personal injury or property damage arising from such use or possession, for failure of the U.S. Postal Service to deliver on time or otherwise any item (mail, parcels, etc.), for damage to or loss of postal box contents by any cause whatsoever, and for any violations by customer of applicable federal, state and local laws.

10. Certified, registered, insured, or C.O.D. mail or parcels will be accepted by SDC on behalf of applicant.

11. Mailbox key remains the property of SDC. A \$10.00 deposit will be refunded when the key is returned after normal termination of services.

12. Once mail is placed in applicant's mailbox, the mail shall be deemed to be delivered and SDC shall not be responsible for loss, theft or damage.

A. Customer herein agrees that the total liability of Safe Deposit Center LLC for any and all claims is limited to \$50.00 regardless of the nature of the claim. (Initials) _____

B. C.O.D. items are accepted only if prior arrangements have been made and payment in advance is made to SDC. (Initials) _____

- C. Applicant will use the address designation "PMB" or "#" to designate their address. No other designation will be used. (Initials) _____
- D. Applicant understands that this is a relationship of bailment and not landlord and tenant. (Initials) _____
- E. I have read and understand the SDC Mailbox RENTAL SERVICE AGREEMENT. (Initials) _____

Your new mailbox address is:

Your name or Business name
 2051 Young Street # _____
 Honolulu, Hawaii 96826
 Phone: (808) 949-2882

PERSONAL USE:

BUSINESS USE:

Customer's Name (PRINT) _____

Business Name (PRINT) _____

Email Address Please: _____

Customer's Signature: _____ Date: _____

Name: _____

Address: _____

City: _____ State: _____ Zip Code: _____

Home Phone: (____) _____ Work Phone: (____) _____

Safe Deposit Center Representative: _____

MAIL BOX NUMBER: _____

Mailbox renter hereby rents the above-numbered mailbox at the Safe Deposit Center LLC for the term of **1 YEAR** commencing as of the above date at a rental of \$ _____ and a refundable \$10.00 key deposit, payable upon execution hereof and subject to the above terms and conditions.